



CIRCULAR NUMBER 36 OF 2026

TO : DISTRICT DIRECTORS
CESSs: FET
CESSs: CIRCUIT COORDINATION
CIRCUIT MANAGERS
PRINCIPALS OF SCHOOLS
SCHOOL GOERNING BODIES

**SUBJECT: DISTRIBUTION OF GRADE 10 ICT LEARNER DEVICES AND
RETRIEVAL OF OUTSTANDING 2025 ACADEMIC YEAR GRADE 12
DEVICES**

The Mpumalanga Department of Education (MDoE) would like to thank all schools for their continued partnership in advancing the ICT in Education programme. We are pleased to share the arrangements for the distribution of Information and Communication Technology (ICT) Learner Devices to Grade 10 learners, which will commence when schools reopen on Tuesday, 21 July 2026. We kindly ask that schools note the guidance below and work with us to ensure that the process runs as smoothly and efficiently as possible.

1. Commencement of Grade 10 ICT Learner Device Distribution

Distribution of Grade 10 ICT Learner Devices will begin on 21 July 2026, the first day of the new school term. We would appreciate it if schools could ensure they are fully prepared to receive and distribute devices to eligible Grade 10 learners from this date, in line with the distribution schedule communicated by the service provider, Rainmaker.

2. Kindly Ensure Consent Forms Are Signed and Ready

To help the distribution proceed without delay, we kindly request that schools ensure the ICT Learner Device parental/guardian consent forms for all Grade 10 learners are:

- Fully completed and signed by the parent or legal guardian of each learner;
- Checked for accuracy and completeness ahead of the distribution date;

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- Filed and readily available for collection by the distribution team on the day of hand-over; and
- Kept in a designated, easily accessible location at the school to help the process run smoothly.

Please note that a device cannot be issued to a learner whose consent form is missing, incomplete, or unsigned, so we would be grateful if schools could finalise all outstanding consent forms ahead of distribution to avoid any disruption on the day.

We would also kindly ask that the School Principal or Deputy Principal co-sign, together with the School ICT Coordinator, all supporting documentation relating to the distribution (including distribution registers, and hand-over/collection records). This joint sign-off helps ensure accountability and accuracy, so we would appreciate schools' cooperation in making sure both signatures appear before documents are submitted.

3. Retrieval of Outstanding 2025 AY Grade 12 Devices

For schools that still have outstanding ICT Learner Devices from the 2025 Academic Year Grade 12 cohort (devices not yet retrieved or returned), we kindly request that these be handed over to Rainmaker on the same day that the Grade 10 ICT Learner Device distribution takes place at the school. This will allow both processes to be completed efficiently in a single visit.

To help us achieve this together, we would appreciate it if schools could:

- Compile a full list/register of any outstanding 2025 AY Grade 12 devices still in the school's possession or awaiting retrieval;
- Ensure these devices are accounted for, secured, and ready for collection on the day the Rainmaker team is on-site for Grade 10 distribution; and
- Obtain and keep proof of hand-over (e.g., a signed hand-over/collection register) from the Rainmaker representative as confirmation that the devices have been retrieved.

As with the Grade 10 consent forms, we would be grateful if the hand-over/collection register and any related supporting documentation could be co-signed by the School Principal or Deputy Principal together with the School ICT Coordinator before being submitted to Rainmaker.

4. Working Together on Readiness

We recognise the important role that Principals, Deputy Principals, and School ICT Coordinators play in making this initiative a success, and we thank them in advance for their efforts in ensuring readiness on the day of distribution. Should documentation such as consent forms not be ready, or outstanding 2025 AY Grade 12 devices not be available for

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hand-over, this may unfortunately delay the school's distribution schedule, so your support in preparing ahead of time would be greatly valued.

We would like to gently reiterate that the School Principal or Deputy Principal should co-sign all supporting documentation alongside the School ICT Coordinator, for both the Grade 10 and Grade 12 devices. This joint accountability helps protect schools and learners alike, and we appreciate your partnership in upholding it.

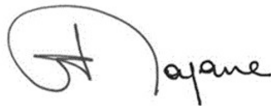
5. Enquiries

Should you have any questions regarding this memorandum, or the retrieval of outstanding devices, please do not hesitate to contact the District / Circuit Education Office or the Directorate of ICT in Education. We are happy to assist.

We sincerely thank all schools for their continued cooperation and partnership, and we look forward to a smooth and successful distribution process.

Thank you for your ongoing commitment to our learners' education, and for the valuable role you play in this initiative.

Kind Regards



MS. L.H. MOYANE

HEAD OF DEPARTMENT: EDUCATION [H/O]

DATE: 22-07-2026