**Annexure B 3**

**QUALITY MANAGEMENT SYSTEM (QMS)**

**COMPOSITE SCORE SHEET: DEPARTMENTAL HEAD**

(To be submitted to the District Office by the end of the 4th quarter)

|  |  |  |  |
| --- | --- | --- | --- |
| **Educator**  |  | **Date** |  |
| **Persal Number** |  | **School** |  |

|  |  |  |
| --- | --- | --- |
| **PERFORMANCE STANDARD** | **MAXIMUM****SCORE** | **EDUCATOR SCORE** |
| 1. Creation of a positive learning and teaching environment
 | 28 |  |
| 1. Curriculum knowledge, lesson planning and presentation
 | 48 |  |
| 1. Learner assessment and achievement
 | 28 |  |
| 1. Professional development
 | 36 |  |
| 1. Extra-mural and co-curricular participation
 | 12 |  |
| 1. Management of the curriculum
 | 76 |  |
| **FINAL SCORE** | **228** |  |
| **PERCENTAGE** *(Educator Score ÷ 228) x 100 =* |  % |

**Comments:**

|  |
| --- |
|  |

I agree / do not agree with the overall performance rating.

**SIGNATURES:**

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | **DESIGNATION** | **SIGNATURE** | **DATE** |
|  | **Educator/ Departmental Head**  |  |  |
|  | **Supervisor/Principal/Deputy Principal** |  |  |
|  | **Resource person (if applicable)** |  |  |
| **VALIDATED BY:** |
|  | **Principal** |  |  |

|  |
| --- |
| *SCHOOL STAMP* |