**QMS WORK-PLAN (PL 2: Departmental Head): Year ……………. Annexure B 1**

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** |  | **SCHOOL** |  |
| **PERIOD** |  | **DESIGNATION** | **Departmental Head** |
| **SUPERVISOR** |  | **DESIGNATION** |  |

| **PERFORMANCE STANDARD** | **KEY ACTIVITIES** | | **TARGETS** | **TIME- FRAME** | | **PERFORMANCE INDICATORS** | **CONTEXTUAL FACTORS** | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **6: MANAGEMENT OF THE CURRICULUM** | *Criterion 1: Providing leadership, mentoring, support and development* | Choose an item. |  | Choose an item. |  | |  |
| *Criterion 2: Administration of resources and records* | Choose an item. |  | Choose an item. |  | |  |
| *Criterion 3: Decision-making and accountability* | Choose an item. |  | Choose an item. |  | |  |
| *Criterion 4: Policy Development and implementation* | Choose an item. |  | Choose an item. |  | |  |

**AGREED (Signatures):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Designation** | **Signature** | **Date** |
|  | Departmental Head |  |  |
|  | Deputy Principal/Principal |  |  |

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| --- |
| School Stamp |